

STANWIX RURAL PARISH COUNCIL**Minutes of a Meeting of Stanwix Rural Parish Council held on
Wednesday 10 October 2018 in the Parish Hall, Crosby-on-Eden at 7:30 p.m.**

Present: The Vice-Chairman Cllr M Fox, Cllrs A Coles, C Duncan, A Lightfoot, C Savory and M Sherriff.

In Attendance: City Cllr J Bainbridge and County Cllr J Mallinson.

ACTION

SR 716/10/18 Apologies for absence

Apologies were received and accepted from Cllrs C Nicholson and R Gordon. Apologies were also received from City Cllr M Bowman.

SR 717/10/18 Minutes of the meeting of the Parish Council held on 12 September 2018

Resolved to authorise the Chairman, of the meeting, to sign, as a true and accurate record, the minutes of the last meeting of the Council with the following addition under SR 715/9/18 Cllr Matters:

Cllr Nicholson thanked the attending member of the public for his efforts litter picking in Houghton.

SR 718/10/18 Requests for Dispensations

No requests for dispensations were received.

SR 719/10/18 Declarations of Interest

No declarations were made.

SR 720/10/18 Public Participation

No members of the public were in attendance.

SR 721/10/18 Financial Matters**721.1 Payments:**

Resolved that the following payments be approved:

NEST Pension, October pension	£81.88
Sarah Kyle, October salary and reimbursements	£1,237.87
HMRC, October PAYE and NI	£226.10
Cumbria Payroll, October payroll	£18.00
Tech4Office, Sept/Oct printing	£29.34
Houghton Village Hall, rental	£15.05
RJ Telford & Sons, notice board repairs	£144.48
Carlisle Centurions, grant	£772.78
Calbarrie, PAT Testing	£87.60
Play Inspection Company, quarterly inspections	£252.00
Cumbria Wildlife Trust, rental	£16.00
Colvilles Grounds Maintenance, grounds works	£1,105.38
TOTAL:	£3,986.48

721.2 Noted: balances at bank as at 30 September 2018:

Community Account	£283.16
Money Manager Account	£72,168.07
Cash Account	£2,569.55
Expenditure 30/09/18	£37,040.08

721.3 Income Received

Resolved to note the receipt of:

- £14.22 HSBC, bank interest
- £200 Carlisle City Council, contribution towards Brunstock Pond/3rd party contribution

721.4 Quarterly Monitoring Report

A report detailing income and expenditure for the period 1st April to 30th September 2018 was circulated alongside the agenda and **noted**.

721.5 Finance/Risk

The notes of the meeting held on 27 September had been circulated alongside the agenda and were read through with relevant points **noted**. Also **resolved** to agree recommendations detailed:

- The Council to write to the Management Committee of Crosby-on-Eden Parish Hall to confirm current ownership and operational arrangements;
- To continue with Colville's Grounds Maintenance for a further twelve months, with the option for an additional twelve months to follow; and
- That Cllr Nicholson is to endeavour to obtain the footpath/walks leaflets to enable completion this financial year.

MF

CN

It was also noted that youth engagement will be prioritised; Cllr Duncan stated that a representative of Carlisle Youth Zone may be able to assist members.

The increase in the number of heavy goods vehicles travelling through Houghton was also mentioned as was the installation of speed warning signs at the Houghton junction on the A689 and the Scaleby junction. It was queried who had installed the signs and for what purpose? County Cllr J Mallinson is to investigate and report back to the Clerk.

SR 722/10/18 Planning Matters

722.1 New Applications:

18/0796 Land adjacent to Shortdale Cottage, Tarraby Lane, Tarraby, Carlisle, CA3 0JT - Erection Of 2no. Dwellings (Outline)

Resolved: That the Parish Council notes concerns over access and location issues however if these access issues can be successfully resolved then to recommend determination in accordance with national and local planning policy and guidance.

18/0891 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB - Siting Of Hand Car Wash And Valet Facility Including Canopy And Portable Office Store Building (Revised Application)

Resolved: To reiterate the objection to the application (previous application 18/0363 refers) on environmental grounds until sufficient clarification can be provided regarding the adequacy of the filtration unit proposed. Also to highlight continued concerns regarding the storage of large scale drums of detergent and to request the calculations for the potential effect of the facility on the attenuation pond.

18/0892 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB - Display Of 1no. Non Illuminated Menu Board Sign And 1no. Free Standing Direction Sign (Revised Application)

Resolved: That the application be determined in accordance with national and local planning policy and guidance, taking into account the objection made to the corresponding application above.

It was noted that no progress has been made with the Hadrian's Camp application.

722.2 Resolved to note Permission Notices Received:

18/0609 Carvina, Tarraby, Carlisle, CA3 0JS - Erection Of Detached Garage

722.3 Resolved to note Refusal Notices Received:

18/0568 14 Vestaneum, Crosby on Eden, Carlisle, CA6 4PN - Erection Of Single Storey Side And Rear Extension To Provide Kitchen/Dayroom To Rear And Utility, W.C. And Hall To Side

18/0031 Norfels, Crosby on Eden, Carlisle, CA6 4QY - Change of Use From Agricultural Land To Dog Breeding Facilities And Erection Of Single Storey Kennel Building (Retrospective)

SR 723/10/18 Clerk's Report

SR 647/4/18 Motorway Bridge/Brunstock Beck

This matter remains ongoing.

SR 697.6/7/18 A689 Safety/Brunstock

A resident has confirmed that a meeting with Highways has taken place and information on near miss collisions or accidents is being collated.

SR 697.8/7/18 Ornamental Trees, Houghton Village Green

A letter has been sent to the resident to offer assistance with the sourcing and planting of two ornamental trees. Cllr Duncan informed members he had visited the resident to offer his assistance.

SR 706.4/9/18 Grants

A second round of grant funding has been advertised and applications received will be considered at the November meeting.

SR 711.1/9/18 No Cold Calling Zone

The Clerk has written to the resident concerned offering support with consultation. An email has also been sent to the PCSO to confirm if leaflets are available.

SR 711.2/9/18 Brunstock Pond

The Clerk has submitted a supporting application to Cumbria County Council for the necessary third party contribution required by CWMET. It is hoped the outcome of both grant applications will be known by the December meeting.

Other Matters

PAT Testing

The annual PAT testing of the office equipment has been carried out with no issues to report. A further test will take place during or just after September 2019.

Play Area Inspections

The quarterly play area inspections have taken place with very low risk or low risk items only to note.

Trees, Houghton & Crosby

A number of trees were badly damaged in recent storms; thanks are offered to Colville's Grounds Maintenance who attended the scene on Houghton Village Green extremely promptly and made the area safe. They also attended a further fallen tree in the grounds of Crosby Parish Hall. Cllr Duncan informed members he had staked some trees at no cost to the Council.

Audit

The mid-year internal audit has been deferred until later in the calendar year. The Clerk will report on it at the December or January meeting.

SR 724/10/18 Flood Recovery

Cllr Fox reported that works on investigative sampling had not yet begun in Crosby. Investigations were underway regarding a blockage in Willow Beck but it was as yet unknown as to whether it is the responsibility of the land owner, County Council or Environment Agency to clear.

AC

SR 725/10/18 Administrative Matters

725.1 Summer Fun Days

A report detailing attendance figures, costs and income due had been circulated alongside the agenda and was noted. It was agreed in principal to budget for similar provision in 2019/20.

725.2 Village Hall Reports

Houghton Village Hall

Cllr Lightfoot noted that the previous meeting of the Hall Committee had been rescheduled for later in October. He noted that progress had been made with employment related matters with the Caretaker and that resolution to the pizza van using the car park had been achieved. An increase in rates had been agreed and the Hall had also increased user group numbers, including a potential Italian class.

Crosby Parish Hall

Cllr Fox noted that changes were underway in the Management Committee, with the resignation of numerous officer positions resulting in the bookings diary being kept on a rotating monthly basis among remaining members. Repairs continue after vandalism, with the installation of CCTV being investigated.

725.3 WW1 Commemoration

Quotations were being sought for the installation of up to nine plaques to commemorate significant WW1 battles, relevant to the Border Regiment. Thanks were noted to Cllr Coles and a resident for their assistance in providing the details of the battles and dates. A suggestion of linking the installation of the plaques with an educational project to include the local primary schools is to be taken forward in due course.

Resolved: To authorise expenditure on the purchase and installation of commemorative brass plaques, to be fitted to existing benches as soon as possible.

CLERK

SR 726/10/18 Village Matters

726.1 Houghton Fair 2019

The matter had been discussed under SR721.5/10/18 where it was noted that a very positive meeting had been held with eight members of the public who had agreed to form a working group to plan and run the Houghton Fair on Saturday 29th June 2019. It was confirmed that Cllr representatives would be appreciated at a planning meeting to be held on Wednesday 7th November in Houghton Village Hall.

Resolved: To establish a working group to plan and implement the Houghton Fair in 2019. A budget to be established in due course, with all payments to be authorised by the Council.

726.2 Play Equipment, Crosby and Linstock

Resolved: To undertake wood preservative treatment to equipment on the play areas at Crosby and Linstock at a cost of £1,960.

SR 726/10/18 Consultations

726.1 Carlisle District Ward Boundaries

The previous response, along with updated notes had been circulated to Cllrs prior to the meeting, detailing comments including:

- The suggestion of the ward as Stanwix and Houghton appears to address urban rather than rural issues. It would be more appropriate to see the ward as Stanwix Urban and Rural and as such to incorporate the villages and hamlets, that constitute the ward;
- One of the more significant developments in the District is the development of the airport. This raises many issues for the adjacent communities yet the 2 parish areas, Crosby and Irthington are in separate wards. There are noise, traffic and pollution issues, which would be better addressed in a single ward;
- As a general issue the establishment of 5 large geographical areas around the urban nucleus potentially creates an imbalance in representation and potentially could lead to

the creation of a disparate voice for rural issues particularly to the geographical east north east of the district council area.

Resolved: To compile a detailed response based upon the above and previous comments made.

MF

SR 727/10/18 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 728/10/18 Councillor Matters

Cllr Coles noted:

- The play area at Eden Gate is not yet installed;
- That part of the Eden Gate estate has been declared as a contaminated site - Cllr Coles is investigating and will follow up as appropriate;
- That submission of two Freedom of Information requests has been made with regards to the culvert on the motorway bridge.

Cllr Savory followed up earlier discussion regarding heavy vehicles using Houghton as a shortcut (min. SR 721.5/10/18 refers). Cllrs were requested to keep note of which vehicles are passing through so that a case can be made. Cllr Mallinson also offered to take up the matter as a 7.5 tonne weight limit is already in place that should be adhered to. The location of signage to indicate the weight limit is to be investigated also.

SR 729/10/18 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Wednesday 14th November 2018 in the Wildlife Trust Building, Houghton at 7.30pm.

Members were reminded that the December meeting will take place on 12 December 2018 and asked to inform the Clerk as soon as possible if apologies were necessary*.

There being no further business, the Chairman closed the meeting at 8.59pm.

**Update following the meeting, the December meeting will now take place on Monday 10th December in Linstock WI Hall.*